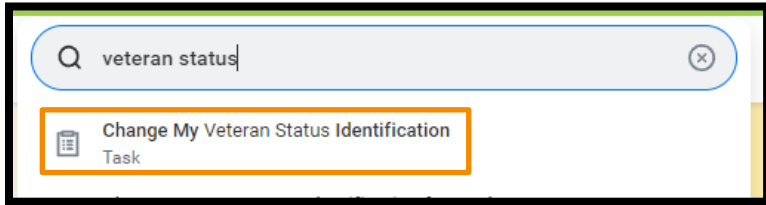


Workday: Updating Veteran Status Identification

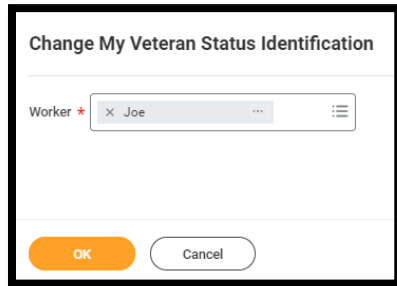
ACCESS CHANGE VETERAN STATUS

Enter “Veteran” into the SEARCH BAR and select the “Change My Veteran Status Identification” Task.

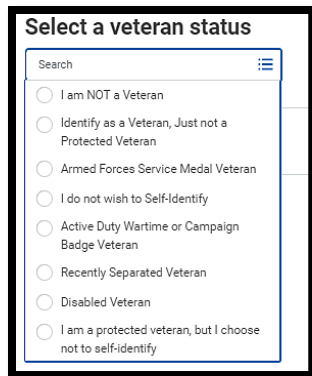


UPDATE VETERAN STATUS

1. Ensure your name is in the worker field and select “Ok”



2. Select the veteran status that you most closely associate with.



3. Click **Submit** to save your changes.

DEFINITIONS OF PROTECTED VETERAN STATUSES

Active duty wartime or campaign badge Veteran- a veteran who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense. Periods of war may include: World War II, Korean Conflict, Vietnam Era (Feb1961 to May 1975), or the Persian Gulf War/GWOT (August 1990 – Present). Campaigns or expeditions badges may include: Operation Urgent Fury, Operation Uphold Democracy, and Operation Just Cause.

Recently Separated Veteran- a veteran who has been discharged or released from active duty in the U.S. military, ground, naval or air service in the past three years.

Armed Forces Service Medal Veteran- a veteran who, while serving on active duty in the U.S. military, ground, naval or air services, participated in a United States military operation for which an Armed Forces service medal was awarded, pursuant to Executive Order 12985 (61 FR1209). Operations may include: Operation Unified Response, Operation Provide Comfort, Operations Able Sentry.

Disabled Veteran- either (1) A veteran of the U.S. military, ground, naval, or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of